

Research Dashboard

Log In to the PI Dashboard

You can access the Research Dashboard using the following link: my.vcu.edu/myvcu-portlets/ssologin.do?applicationId=VCU_REPORTING_CTR.

You can also use the "Research Dashboard" link on the MyVCU portal: my.vcu.edu

If you are an investigator, once you are logged in to the VCU Reporting Center, **navigate to the PI Dashboard tab along the top of the screen.**

If you are an administrator, **you can use the Research Admin tab to view a particular PI Dashboard, or you can navigate directly to the RA Dashboard using the tabs at the top of the screen.**

Reminder: If trying to log in from off-campus you must use the VCU VPN secure login, details on [VCU Technology Services website](#).

Please contact SOMRESADMIN@vcuhealth.org if you are having trouble viewing the Research Dashboard.

Online Materials

[Step-by-step Guide to the Monthly Expense Report Review Process \(PDF\)](#)

[PI and RA Dashboard Portlet Descriptions \(PDF\)](#)

[Data Verification Guide \(Excel\)](#)

[Troubleshooting Guide \(PDF\)](#)

School-level Monitoring and Data Verification

The Dean's Office works with departments to resolve outstanding monthly expense reports when a PI has left the institution and when a PI has monthly expense reports that are greater than 60 days past due.

We are continually thinking of ways that the Dashboard could be improved upon and we welcome your feedback! Please report errors, send comments, or make suggestions to SOMRESADMIN@vcuhealth.org. We will forward these on to the VCU Controller's Office

Keys to Dashboard Effectiveness and Longevity

