Frequently Used Forms

At the proposal stage

- Cost Share Authorization form typically submitted at the time of proposal
- Internal budget projection worksheet for one- to five-year projects
- Subaward Detailed Budget Form to send to prospective subrecipients for them to complete, then you may upload to the RAMS SPOT SF424 shell
- NSF Fastlane account form to create a new NSF Fastlane account
- NIH eRA Commons account form to create a new eRA Commons account
- VCUHS Employee Approval Form to participate in sponsored research

At the new award setup stage

- Advance Banner Index Request to Grants and Contracts Accounting

Throughout the award

- Budget reallocation request form for submitting to Grants and Contracts Accounting
- Grant transfer request form for requesting the transfer of an award

At the closeout stage

- G&C Accounting Fixed Price Agreement Closeout form